

Shawnee County Extension Executive Board Meeting Minutes
TUESDAY, FEBRUARY 8, 2022
5:30 pm by Zoom Conference

1. Call to order – Angela Dake at 5:30pm
2. Roll call – Barbara Coultis, Secretary. Members present are Angela Dake, Barbara Coultis, Linda Croucher, Christi McKenzie, Alan Stahl, and Dave Bartels
3. Agenda items – Added item (d) Out of State Travel Request for Ariel Whitely-Noll
4. Public Comment – Amy Miller, State Council Representative is attending as a guest
5. Communications – None
6. Consent Agenda Items
 - a. Reading and approval of January minutes (2021 Board)
 - b. Reading and approval of January minutes (2022 board)
 - c. Treasurer’s report
February treasurer report
Net Balance Last Report: \$622,911.07
Bank Deposits this Month: \$154,880.42
University checks received this month: \$5,455.38
Total receipts: \$783,246.87
Total expenditures this month: \$51,191.96
Net Balance this month: \$763,450.03
7. Reports
 - a. PDCs – All PDCs met at the Joint PDC Meeting January 31st, no reports
 - b. Agent Report– Susan Fangman, Family & Consumer Sciences Agent
VITA is up and running, and has resumed the normal in-person sessions, but is still offering a mail in-option. In her report about the Medicare Part D enrollment report, Susan shared how people often need to reveal sensitive information about health and family situations in order to select the right plan. She is honored that people are willing to trust her with that information.
 - c. Director Report – Candis Meerpohl
 - Work to repair last month’s water damage has been scheduled. The roof has been repaired and we will need one wall repaired in the upstairs meeting room and ceiling tiles repaired. So far, the county is covering all of the costs for this damage.
 - The annual meeting will be Nov. 17th
 - Candis gave a review of our parity statistics for 2021 programming that also discussed in our Joint PDC meeting. She discussed the make up of our PDCs, and that we need to make sure PDCs are a representation of all citizens in Shawnee County. In 2022 Our 24 PDC Members Racial Make Up Is 23 members White and 1 member is black. We have 7 Male members and 17 Female Members. We have one Hispanic member. (Reports attached)
8. Board Training – The Board watched a video about the Open Meetings Act.

9. Unfinished Business - None

10. New Business

- a. Christi moved to approve the consent agenda. Dave seconded. Motion passed.
- b. Linda moved to approve the audits for following Extension Related Groups: Shunga Valley, Paw Prints, Rossville Rustlers, and Indian Creek. Christi seconded. Motion passed
- c. Established membership of Budget, Personnel and Nominating committees as follows:
Budget: Angela, Linda, Barbara, Laura
Personnel: Angela, Brian, Alan, Dave
Nominating: Angela, Christi, Molly
- d. Linda moved to approve Ariel's travel request of \$816 to attend the Urban Food Systems Symposium in Kansas City Mo. Sept. 26-29, using some of the money that wasn't needed for the Agent Furlough Buyout for Agent Professional Development. (Extension Foundation voted to let the office use the \$4,285 for professional training.) Dave and Christi seconded. Motion passed

- 11.** Barbara moved to adjourn the meeting. Alan seconded. Motion passed. (6:03pm)

Barbara Coultis, Secretary

Angela Dake, Chair Person

Next Board Meeting: Tuesday, March 8th, 5:30pm though Zoom