

Shawnee County Extension Executive Board Minutes
Tuesday, November 14, 2023

1. Angela Dake called the meeting to order at 5:30 PM.
2. Twyla Hernandez, secretary, called roll call. Members present: Mary Blubaugh, Barbara Coultis, Angela Dailey, Angela Dake, Twyla Hernandez, Molly Drimmel, Christi McKenzie, Sherri Scheideman, Mary Tyler
3. Agenda items – additions/deletions/approval-None
4. Public Comment- None
5. Communications –Thank you card from Joanne Domme
6. Consent Agenda Items
 - a. Reading of the October minutes-The minutes were sent out via email prior to the meeting.
 - b. Treasurer’s report: Barbara Coultis
Net Balance: \$686,961.35
Bank deposits this month: \$156,572.75
University checks received this month: \$4,365.38
Total receipts: \$847,899.48
Total expenditures: \$49,506.70
Net Balance this month: \$798,392.78
7. Reports
 - a. PDCs – None
 - b. Agent Report- Lisa Martin gave reports on EFNEP, SNAP-Ed, Kids at the Market, and Fresh Conversation LULAC
 - c. Director Report – Grace Weins, 4-H agent is on FMLA until January 29, 2024. Abigail Gettinger, new Ag & Natural Resource Agent started October 30th. The Annual meeting went well, thank you all for coming and celebrating our success. January 9, 2024 will be the last board meeting for the current board members that will be going off the board. The 2024 Board Members are Board Chair-Sherri Scheideman, Vice Chair-Christi McKenzie, Secretary-Mary Tyer, Treasurer-Laura Moore, Angela Dailey, Mary Blubaugh, David Anderson, Rick Miller, Jill Rice
 - d. Any other Agents -None
8. Unfinished Business-None
9. New Business
 - a. Sherri Scheideman moved to approve the consent agenda items. Seconded by Angela Dailey. Motion passed.
 - b. Twyla Hernandez moved to approve the annual audits for the 4-H Exchange, Indian Creek 4-H Club, Riverside 4-H Club, Deer Trail 4-H Club, and Shooting Sports. Seconded by Mary Tyler. Motion passed.
 - c. Angela Dake moved to close the office the week of December 25th with pay for all staff. Seconded by Barbara Coultis. Motion passed.
 - d. Mary Blubaugh moved to allow \$20,000 to make end-of-the-year equipment purchases. Seconded by Sherri Scheideman. Motion passed.
10. Mary Blubaugh moved that the board and Candis Meerpohl go into executive session to discuss non-elected personnel for 20 minutes. The executive session will start at 6:05 PM and end at 6:25 PM. Seconded by Angela Dailey. Motion passed. Angela Dailey moved to extend the executive session for 10 minutes starting at 6:25 PM and ending at 6:35 PM. Seconded by Mary Blubaugh. Motion passed. After the Executive session Mary Blubaugh moved to approve the performance reviews as recommended by the personnel committee. Seconded by Barbara Coultis. Motion passed. Angela Dake moved to approve the pay increases for agents and support staff as recommended by the personnel committee. Seconded by Molly Drimmel. Motion passed.
11. Angela Dailey moved to adjourn the meeting. Seconded by Mary Tyler. Motion passed.

Next Board Meeting: Tuesday, December 12th, 5:30pm, Via Zoom

Twyla Hernandez, Secretary

Christi McKenzie, Board Chair