

Shawnee County Extension Executive Board Meeting Minutes
Tuesday, July 11, 2023

- 1.** Christi McKenzie called the meeting to order at 5:32 PM
- 2.** Twyla Hernandez, secretary, called roll call. Members present: Mary Blubaugh, Barbara Coultis, Angela Dailey, Twyla Hernandez, Christi McKenzie, Sherri Scheideman, Mary Tyler.
- 3.** Agenda items: No additions/deletions/approval
- 4.** Public Comment- None
- 5.** Communications – None
- 6.** Consent Agenda Items:
 - a. Reading of the June minutes. The minutes were sent out by email prior to the meeting for review.
 - b. Treasurer’s report: Barbara Coultis
Net balance from last report: \$732,785.65
Bank deposits this month: \$5,134.07
University checks received this month: \$5,717.38
Total receipts: \$743,637.10
Total expenditures: \$55,603.21
Net Balance this month: \$688,033.89
- 7.** Reports
 - a. PDCs-Barbara Coultis reported that the 4-H PDC met July 10th. They reviewed and approved the school enrichment brochure, discussed the need to recruit 3 new PDC members, and two board members will judge the decorated haybales at the fair. Also 40 Join 4-H signs with QR codes have been purchased and will be placed at the schools in the county.
 - b. Agent Report- Lisa Martin gave a report on SNAP Ed.
 - c. Director Report – Candis Meerpohl reported the budget hearing was on July 6th. Christi McKenzie and Joanne Domme attended the hearing with her. The public hearing is August 21st at 5:30 PM. The phones were installed and are working. Previous phone numbers were able to be kept. They are still working on the App to allow staff to use their cell phones when working away from the office.
 - d. Any other reports: Grace Wiens invited everyone to attend the Shawnee County Fair.
- 8.** Board Training- Candis Meerpohl presented a video from K-State on recruiting board and PDC members. Members that could be re-elected are; Sherri Scheideman (CV), Angela Dailey (CV), Jarvis Doleman (CV), Natalie Moreland (FCS) Francis Kelsey (Ag) and David Drimmel (Ag). Members that are done are; Twyla Hernandez (4-H), Barbara Coultis (4-H), Toby Weber (4-H), Molly Drimmel (FCS), and Angela Dake (Ag)
- 9.** Unfinished Business: None
- 10.** New Business
 - a. Sherri Scheideman moved to approve the consent agenda items. Seconded by Barbara Coultis. Motion passed.
 - b. Motion to fill the Agriculture Agent Position. Sherri Scheideman moved to fill the vacancy for the Agriculture Agent Position left by Leroy Russell’s retirement. It was seconded by Twyla Hernandez. Motion passed. Candis reported that to be able to interview in October the personnel committee will need to meet by June 21st.
 - c. It was moved by Twyla Hernandez to hold Ag Agent Interviews on October 3, 2023, at 5:30 PM. It was seconded by Barbara Coultis. Motion passed.
- 11.** Sherri Scheideman moved to adjourn the meeting. Seconded by Mary Blubaugh. Motion passed.

Next Board Meeting: Tuesday, August 8th at 5:30pm in Extension Meeting Room.

Twyla Hernandez, Secretary

Christi McKenzie, Board Chair