

Shawnee County Extension Executive Board Minutes
Tuesday, December 12, 2023-Via Zoom

1. Christi McKenzie called the meeting to order at 5:30 PM.
2. Twyla Hernandez, secretary, called roll call. Members present: Barbara Coultis, Angela Dailey, Angela Dake, Twyla Hernandez, Molly Drimmel, Christi McKenzie, Sherri Scheideman, Mary Tyler
3. Agenda items –Add New Business 9 d. What to do with the old Extension office chairs
4. Public Comment=Ashleigh Mengarelli voiced her concerns regarding the 4-H office.
5. Communications –none
6. Consent Agenda Items
 - a. Reading of the November minutes-The minutes were sent out via email prior to the meeting.
 - b. Treasurer’s report: Barbara Coultis
Net Balance: \$798,392.78
Bank deposits this month: \$9,743.56
University checks received this month: \$5,855.38
Total receipts: \$813,721.72
Total expenditures: \$55,771.08
Net Balance this month: \$757,950.64
7. Reports
 - a. PDCs – Joint PDC meeting January 31, 2024 at 6:00 PM
 - b. Agent Report- None
 - c. Director Report – Candis Meerpohl reported the new fridge has been installed in the upstairs meeting room. Lisa Satterthwaite is going full time in her 4-H Office professional position. When Grace Wiens returns in January the process of hiring a part time 4-H Program Assistant will start. The office will be closed Thursday the 14th for staff retreat. The office will be closed the week of December 25th and will reopen January 2nd.
 - d. Any other Agents=None
8. Unfinished Business
 - a. Angela Dake moved to approve the annual audits by the Extension Related Groups; Silver Lake 4-H Club, Horse Club, Rossville Rustlers 4-H Club, and Auburn 4-H Club. It was seconded by Sherri Scheideman. Motion passed.
9. New Business
 - a. Sherri Scheideman moved to approve the consent agenda items. It was seconded by Mary Tyler. Motion passed.
 - b. Angela Dailey moved to accept the Excellence in Board Leadership Qualtrics survey as discussed by the board. It was seconded by Molly Drimmel. Motion passed.
 - c. Barbara Coultis moved to vote for Sarah Farlee from Douglas County for the State Extension Advisory Council. It was seconded by Mary Tyler. Motion passed.
 - d. Angela Dailey moved to sell the 10 old Extension office chairs for \$20 each until the end of the year. Money from the sale of the chairs will go into the Non-Appropriated Funds. It was seconded by Barbara Coultis. Motion passed.
 - e. Angela Dake moved that the Board and Candis Meerpohl go into executive session for 5 minutes. It was seconded by Sherri Scheideman. Motion passed. The board moved into executive session for 5 minutes.
10. Sherri Scheideman moved to adjourn the meeting. It was seconded by Twyla Hernandez. Motion passed.

Next Board Meeting: Tuesday, January 9th, 2023-Board at 5:30pm, 2024-Board to follow.

Twyla Hernandez, Secretary

Christi McKenzie, Board Chair